



STUDENT USER GUIDE

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Please contact our Support Team at support@AHIPInsuranceEducation.org or 1-866-234-6909, if you have any additional questions about AHIP's online training platform.

Account Registration

On America's Health Insurance Plans (<https://www.ahip.org/insurance-education/>), Click **Register Now** and submit your information. If you are affiliated with a company, type in the first three letters of the company name, and choose your company, branch, or department name from the drop-down menu. Create a username and password and Click **Register**.


Please Note: The fields marked with a red asterisk (*) are mandatory.



SIGN IN

Username

Password



Sign in


Forgot your password?

Don't Have an Account?

Register Now

Is My Browser Supported?

Search Catalog



AHIP Online Learning

Stay competitive on your own schedule. Created by industry experts, AHIP's 40+ online courses, 15 designations, webinars, and other training resources are available 24/7, so you can learn at your own pace, any time, any place. Take a single course or build on what you learn to earn a professional designation.

Questions or Issues?

Contact: Support@AHIPInsuranceEducation.org
Call: 1.866.234.6909

Resources

- [Insurance Education Course Brochure](#)
- [Course Student Enrollment Instructions](#)
- [Transcript Request Form](#)
- [Course Transfer Instructions](#)



Please complete all the fields below to create a new AHP account
 If you already have a user account, please click [here](#) to login.
 Fields marked with an asterisk (*) are mandatory.

Register

Prefix:

* First name:

Middle names:

* Last name:

Suffix:

Designation:

* Job Title:

AHP Certificates Achieved
 (Health Insurance Associate,
 Long Term Care Professional, etc.):

* Email:

* Confirm Email:

Date Of Birth:

* Phone: Ext:

Fax:

* Address 1:

Address 2:

* City:

* Country:

State:

* Zip Code:

Opt-out from receiving Mail: ☐

Opt-out from receiving E-mail: ☐

I am associated with a company: ☒

I am not associated with a company: ☐

* Company Name:

* Username:

* Password:

* Confirm Password:

Check this box to indicate
 that you have read
 and accept AHP's [Term and Conditions](#): ☐

Register
Opt Out

Logging Into Your Account

When logging in, enter your **Username** and **Password** into the required fields.

SIGN IN

Username

Username

Password

Password

Sign in

[Forgot your password?](#)

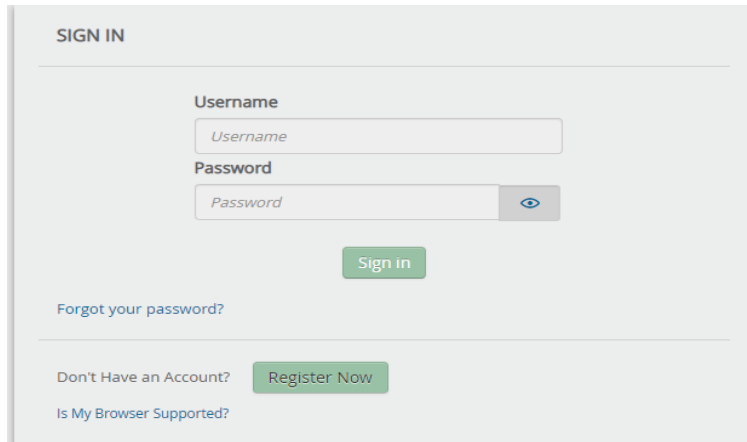
Don't Have an Account?

Register Now

[Is My Browser Supported?](#)

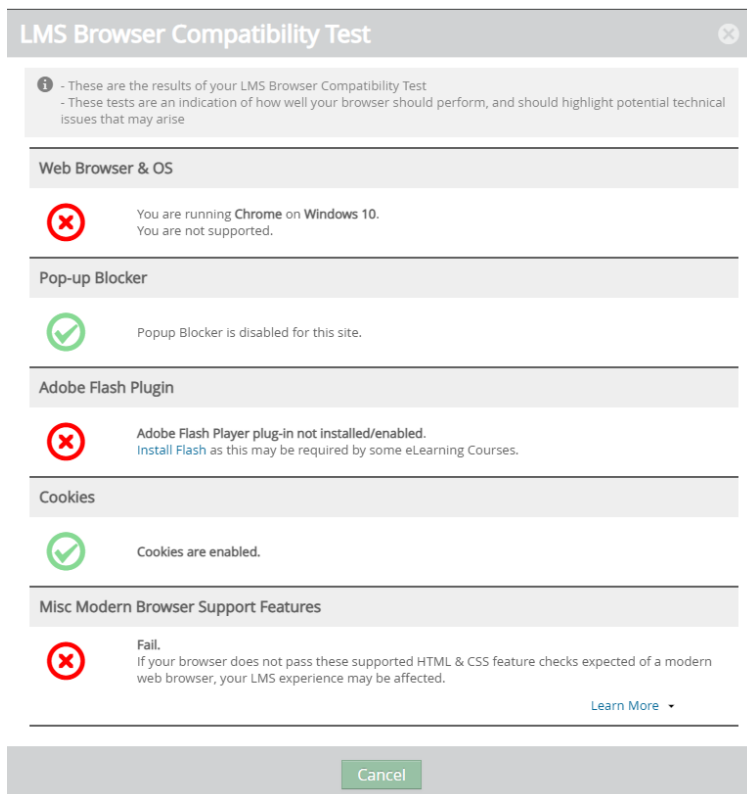
Is My Browser Supported?

Users can see if their current browsers supported by the LMS. To check your browser's compatibility by Clicking **Is My Browser Supported?** on the Sign In screen. This will launch the LMS Browser Compatibility Test.








The screenshot shows a 'SIGN IN' form with the following elements:

- Username** label and a text input field containing the placeholder 'Username'.
- Password** label and a password input field containing the placeholder 'Password' with an eye icon for toggling visibility.
- A green **Sign in** button.
- A link: [Forgot your password?](#)
- A link: [Don't Have an Account?](#)
- A green **Register Now** button.
- A link: [Is My Browser Supported?](#)



The screenshot shows the 'LMS Browser Compatibility Test' window with the following sections and results:

- Web Browser & OS:**  You are running **Chrome** on **Windows 10**. You are not supported.
- Pop-up Blocker:**  Popup Blocker is disabled for this site.
- Adobe Flash Plugin:**  Adobe Flash Player plug-in not installed/enabled. [Install Flash](#) as this may be required by some eLearning Courses.
- Cookies:**  Cookies are enabled.
- Misc Modern Browser Support Features:**  **Fail.** If your browser does not pass these supported HTML & CSS feature checks expected of a modern web browser, your LMS experience may be affected. [Learn More](#)

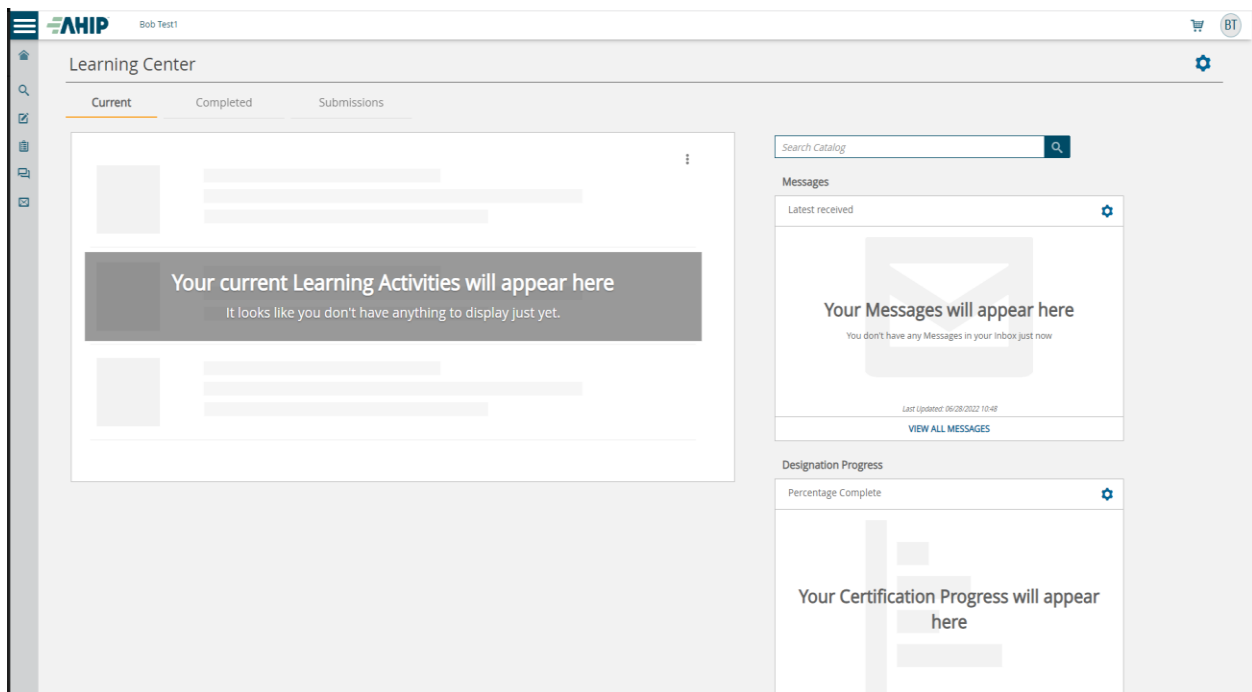
A green **Cancel** button is located at the bottom of the window.

My Dashboard

Once you have logged into your account, you will be taken to the **Learning Center** screen. It will display all your online activities together on one page.

Activities include **Online Courses, Webinars, Conference/Workshops** and **Blended Activities**—which is a mix of live events and course. You can also **Launch/Resume** course material directly from this page.

A shortcut to the **ShoppingCart** is located at the top of the page next to your initials. On the top right-hand side is a quick search browser to access the **Catalog**. To access the **Learning Center** menu, click on the light blue panel located in the top right-hand side. Shortcuts to these same menus are also located on the left-hand side.



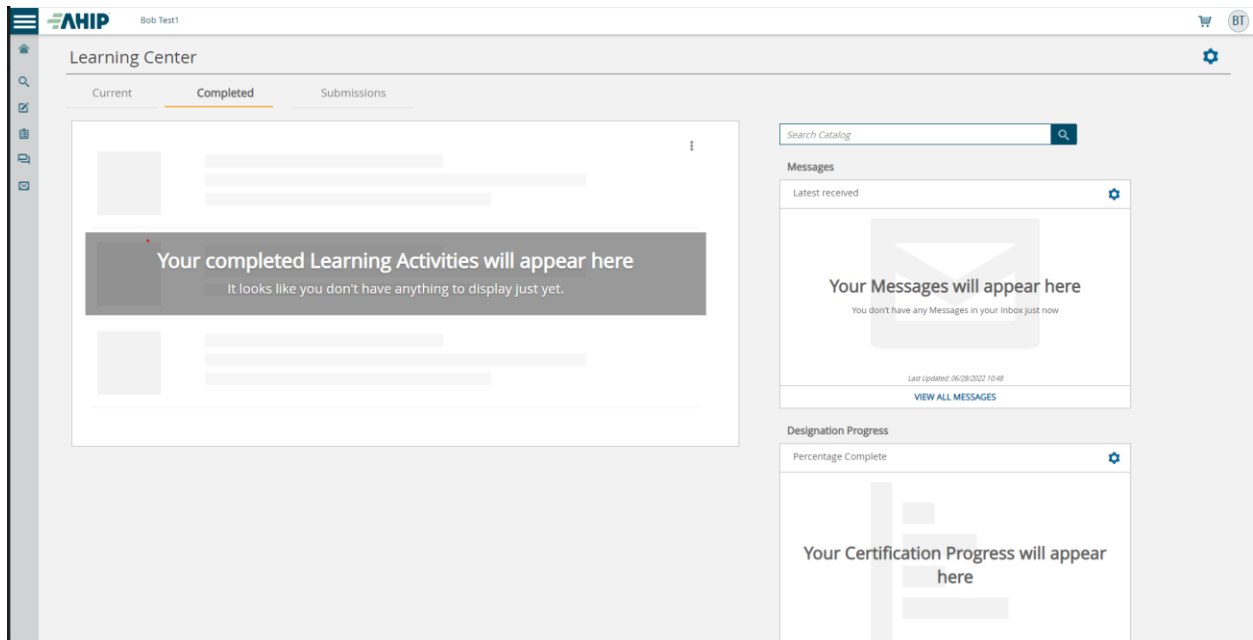
Current Activities

Current Activities will show your most recent activities from courses to live events. You also have the option to **Launch/Resume** your course material from this page. The shortcut to this menu is located on the left-hand side.

The screenshot displays the AHIP Learning Center interface. At the top, the AHIP logo and user name 'Bob Test1' are visible. The main header is 'Learning Center' with a settings gear icon. Below the header, there are three tabs: 'Current' (selected), 'Completed', and 'Submissions'. A search bar labeled 'Search Learning Items' is present. Below the search bar, it says '1 Learning Item'. The item listed is 'AHM 250-Healthcare Management, An Introduction', marked as 'Not Started'. A blue callout box indicates the item is 'Open From 06/28/2022 until 12/25/2022' and includes a 'Launch' button. On the right side, there is a 'Search Catalog' bar and a 'Messages' section titled 'Latest received' with three messages from 'administrator@insuranceducation.org' regarding online learning and certification programs.

Training History

The courses you have completed are listed under **Completed** under the **Learning Center**. By Clicking on the course title, you can view a summary of the completed course.



Learning Plan

A list of required courses will be displayed on this page. In most cases, the Professional Development Advisor from your organization may require that you take a specific course. You will either see the option to **Purchase/Enroll** depending on the action taken by the PDA.

Designations

This feature allows you to enroll in a designation program and track your progress. Select the **Course Catalog** and Filter by Activity Type **Designation**. Select the **Designation**.

The screenshot displays the AHIP Course Catalog interface. On the left, a sidebar contains navigation icons and filter options. The main content area shows search results for "designation", displaying three designation programs: Healthcare Compliance Professional (HCP), Healthcare Anti-Fraud Associate (HCAFA) Designation, and Disability Healthcare Professional. Each program includes a description, a price of \$0.00, and a "CHOOSE DESIGNATION PATH FOR ME" button. The interface also includes a search bar, a "Browse by" section with category links, and a "Filter by" section with activity type and price range filters.

Browse by

- Category
 - PRODUCTS BY TOPIC >
 - PRODUCTS BY TYPE >
 - REQUEST FORMS >
 - SEE ALL ITEMS

Filter by

Activity Type

- ☒ Designation (15)

Price Range

Min Price
0

Max Price
0

Category

- ☒ Designations (15)

Search Catalog

Featured All

Your search for "designation" returned 15 results

Sort by

Healthcare Compliance Professional (HCP)

AHIP has created the HCP designation specifically for individuals who work to meet the requirements of the Affordable Care Act (ACA) and ensure that their companies meet the parameters of all of the new rules, regulations, and deadlines.

\$0.00

CHOOSE DESIGNATION PATH FOR ME

Healthcare Anti-Fraud Associate (HCAFA) Designation

AHIP has created the HCAFA designation specifically for individuals who work to meet the requirements of the Affordable Care Act (ACA) and ensure that their companies meet the parameters of all of the new rules, regulations, and deadlines.

\$0.00

CHOOSE DESIGNATION PATH FOR ME

Disability Healthcare Professional

The DHP designation provides you with the knowledge you need on disability income insurance and its role in protecting individuals from the financial losses that often occur from serious physical injuries and other severe health afflictions. By completing this designation, you'll acquire a solid background in basic product concepts and


\$0.00

CHOOSE DESIGNATION PATH FOR ME

Disability Income Associate

Designations Continued


Select the **Designation**, Click on **Choose Path**, and Select a **Certification Path**.



Health Insurance Associate

In a competitive work environment, employers depend on key performers. By earning the HIA® designation, you'll join the industry's elite; more than 20,000 professionals have mastered this comprehensive program. You'll gain a thorough knowledge of the marketing, administration, and evaluation of various kinds of coverage, and [Expand](#)

\$0.00

[CHOOSE DESIGNATION PATH FOR ME](#) 

Designations

Designations Continued

Confirm enrollment by Clicking on the **Shopping Cart**. Proceed to **Secure Checkout** to confirm your account information. Click **Submit**.

Shopping Cart

1 item

TOTAL: \$160.00



Accountable Care Organizations
(ACOs)

ONLINE

\$160.00

REMOVE

SAVE FOR LATER

OVERALL TOTAL: \$160.00

YOU MAY ALSO BE INTERESTED IN THESE ITEMS



Healthcare Compliance Professional
(HCP)

\$0.00

View Full Cart

SECURE CHECKOUT

My Orders

Saved for Later

Designations Continued

From the **My Learning** tab, select **Designations**. Click on **Purchase For Me** to proceed to purchase. You will see a list of all **Mandatory Courses**, **Elective Course**, and **Credit Requirements**, if applicable. You also have the option of purchasing all courses or one course at a time. Please note that most courses have a 90-day completion date.

Health Insurance Associate (HIA_Designation)

Description

In a competitive work environment, employers depend on key performers. By earning the HIA® designation, you'll join the industry's elite; more than 20,000 professionals have mastered this comprehensive program. You'll gain a thorough knowledge of the marketing, administration, and evaluation of various kinds of coverage, and will examine principles, contracts, underwriting, and marketing. You'll also have an understanding of cost management, pricing, claims administration, policy issue and renewal, government regulation, and fraud.

Designation must be completed by:

Overall progress

0%

HIA Designation Path

Mandatory Items

0%

1 Mandatory items can be completed in any order.

Title	Type	Status	Action
Fundamentals of Health Insurance, Part A (Basics of Health Insurance) 2012	Online	None	PURCHASE FOR ME
Fundamentals of Health Insurance, Part B (Basics of Company Operations)	Online	None	PURCHASE FOR ME
Supplemental Health Insurance	Online	None	PURCHASE FOR ME
Health Insurance Advanced Studies, Part A	Online	None	PURCHASE FOR ME

Elective Items

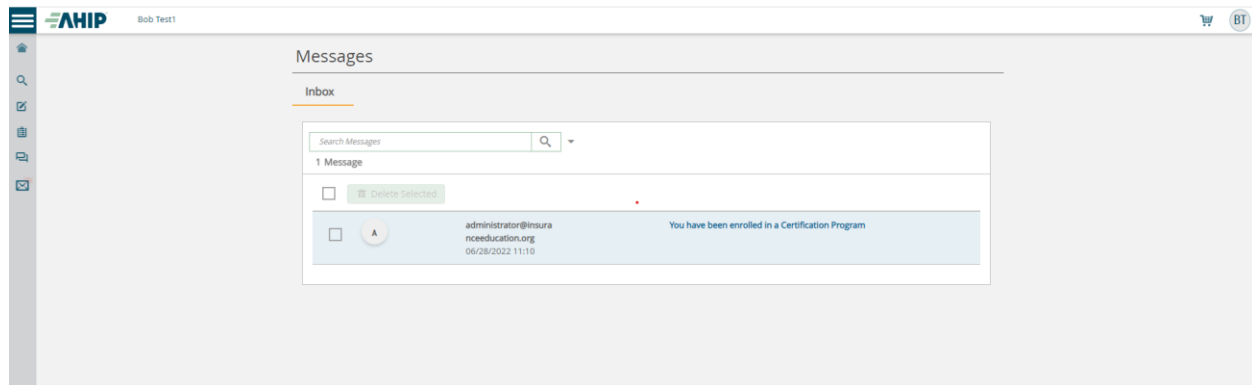
0%

2 from 6 elective items must be satisfied.

Title	Type	Status	Action
Disability, Part I (Primer) 2010	Online	None	PURCHASE FOR ME
Disability, Part II (Advanced Issues) 2010	Online	None	PURCHASE FOR ME
Disability, Part III (Group and Worksite Issues) 2010	Online	None	PURCHASE FOR ME
Fraud, Part I (Introduction) 2010	Online	None	PURCHASE FOR ME
Long-Term Care, Part I (Needs and Options) 2010	Online	None	PURCHASE FOR ME

E-mail

Click **E-mail** and then **Inbox** to view your messages. Messages such as course and testing notification will come here. You can send and receive E-mails through the E-mail tab. The shortcut to this menu is on the left-hand side. There will be a red flag to alert you when you have unread messages.



Catalog

Select the magnifying glass next to **Search Catalog** from the Learning Center. You are now able to browse the **Catalog** by **Price Range**, by **Type** or **Category**.

The screenshot displays the AHIP Catalog interface. At the top, the AHIP logo and user name 'Bob Test1' are visible. A search bar labeled 'Search Catalog' is present, with a magnifying glass icon. Below the search bar, a 'Featured' tab is selected, and a message states 'Your search returned 59 results'. The interface is divided into three main sections: 'Browse by', 'Filter by', and a list of course results.

Browse by

- Category
 - PRODUCTS BY TOPIC >
 - PRODUCTS BY TYPE >
 - REQUEST FORMS >
 - SEE ALL ITEMS

Filter by

Activity Type

- ☐ Online (43)
- ☐ Designation (16)

Price Range

Min Price: 0

Max Price: 1095

Category

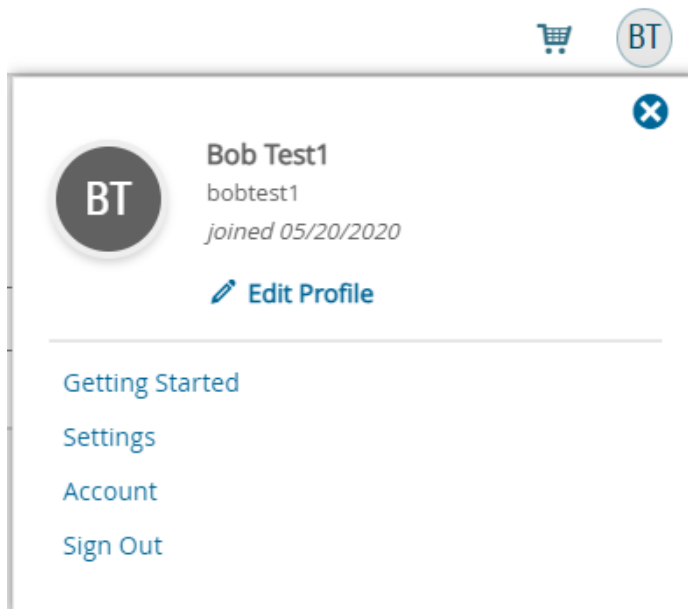
- ☐ SEE ALL ITEMS (44)
- ☐ Online Courses (34)
- ☐ Designations (16)

Course Results:

- Dental Benefits, Part B: A Closer Look at Plan Types and Management**
[Course expires 90 days from date of enrollment.] This self-study course will expand your knowledge of various models used in the delivery of dental benefits including preferred provider organizations (PPOs) and health maintenance organizations (HMOs). You'll learn key rules in dental plan design, look at... Expand
\$280.00
View prices from \$220.00
PURCHASE FOR ME
Online Courses Dental SEE ALL ITEMS
- Dental Benefits, Part A: An Overview of Dental Benefits and Dental Plans**
[Course expires 90 days from date of enrollment.] Gain insight into why and how dental benefits and current trends evolved. This course provides you with an understanding of the types of dental plans, the similarities and differences between dental and medical insurance, as well as information on coverage inclusion... Expand
\$280.00
View prices from \$220.00
PURCHASE FOR ME
Online Courses Dental SEE ALL ITEMS
- ICD-10 and 5010 Mandate - A Technology View**
[Online-format, course expires 90 days from date of enrollment.] Health care reform and health plan compliance, among many other issues, focus on reducing costs and eliminating complexities through the effective use of technology. By implementing the HIPAA 5010 standards and incorporating the International... Expand
\$265.00
View prices from \$205.00
PURCHASE FOR ME
Online Courses SEE ALL ITEMS Information Technology

Profile

Click on **Edit Profile** by clicking your initials in the top right-hand corner of the screen.



Profile Continued

You can format your dashboard under **Profile**, **Account**, and **Settings**. These options allow you to set your mail options, format your date view, and update your E-mail. Once you have updated your settings, Click **Save**.

The screenshot shows the AHIP user interface. At the top, there's a header with the AHIP logo, the user name "Bob Test1", and a shopping cart icon with "BT". Below the header, there are three tabs: "PROFILE", "ACCOUNT", and "SETTINGS", with "SETTINGS" being the active tab. A link "Change my shortcuts" and a status "Is My Browser Supported?" are visible. The settings are organized into three sections: "GENERAL DETAILS", "NOTIFICATIONS", and "DISCUSSIONS & POSTS".

GENERAL DETAILS

Date format [?] mm/dd/yyyy	Twenty four hour [?] Yes
Language [?] US English	Enhanced Accessible visual styles [?] No

NOTIFICATIONS

Notify me at [?] Both	Send me approval notification by email [?] Yes
Recent Updates for the Last X Days [?] Recent Updates for the Last X Days	Due Dates for the Next X Days [?] Due Dates for the Next X Days

DISCUSSIONS & POSTS

Display 'Posted by' as [?]

At the bottom of the settings area, there is a green "Save" button.

Profile Continued

To change your personal information, such as E-mail or mailing address, Click **Profile**. Once you have made the necessary changes to your account, Click **Save**.

The screenshot shows the AHIP user profile page for a user named Bob Test1. The page has a top navigation bar with the AHIP logo, the user name, and a shopping cart icon. A left sidebar contains navigation icons. The main content area has tabs for PROFILE, ACCOUNT, and SETTINGS, with PROFILE selected. A large circular profile picture placeholder contains the letters 'BT'. Below this is a 'My LMS Badges Showcase' section with instructions to drag and drop badges, a 'Displayed on profile' checkbox, and a message stating 'YOU CURRENTLY HAVE NO BADGES TO DISPLAY HERE...'. The 'GENERAL DETAILS' section includes a 'Must be completed' indicator, a 'Displayed on profile' checkbox, and input fields for 'Alias', 'Prefix', and 'Suffix'. A green 'Save' button is located at the bottom center of the form.

AHIP Bob Test1

View Profile As Other User

PROFILE ACCOUNT SETTINGS

BT

My LMS Badges Showcase

Drag and Drop your badges below to change how they are ordered on your profile.

Displayed on profile

YOU CURRENTLY HAVE NO BADGES TO DISPLAY HERE...

GENERAL DETAILS

Must be completed Displayed on profile

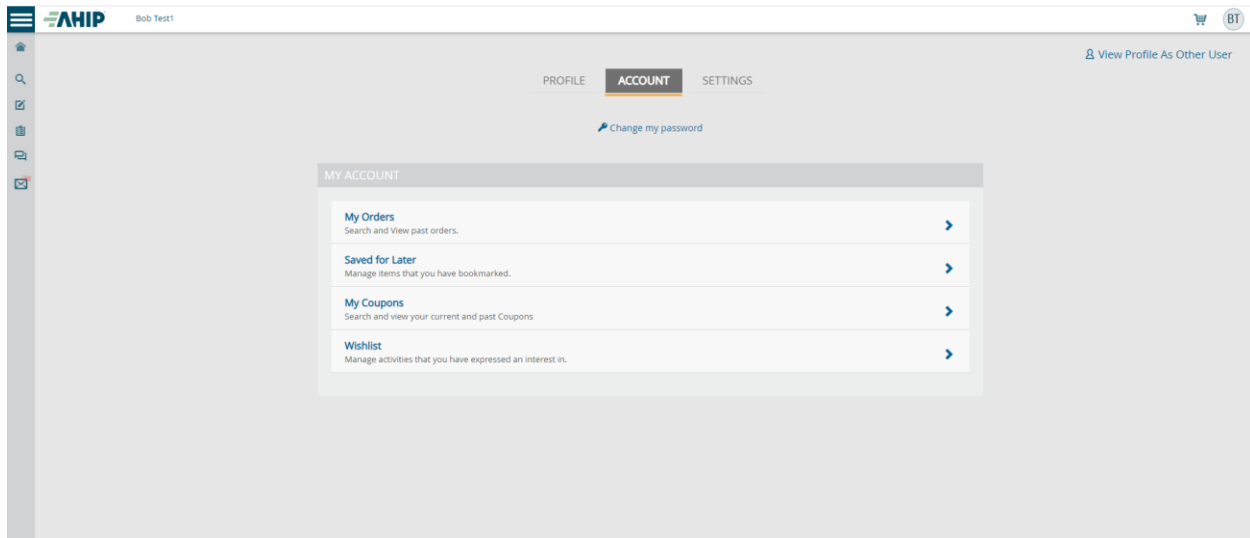
Alias

Prefix Suffix

Save

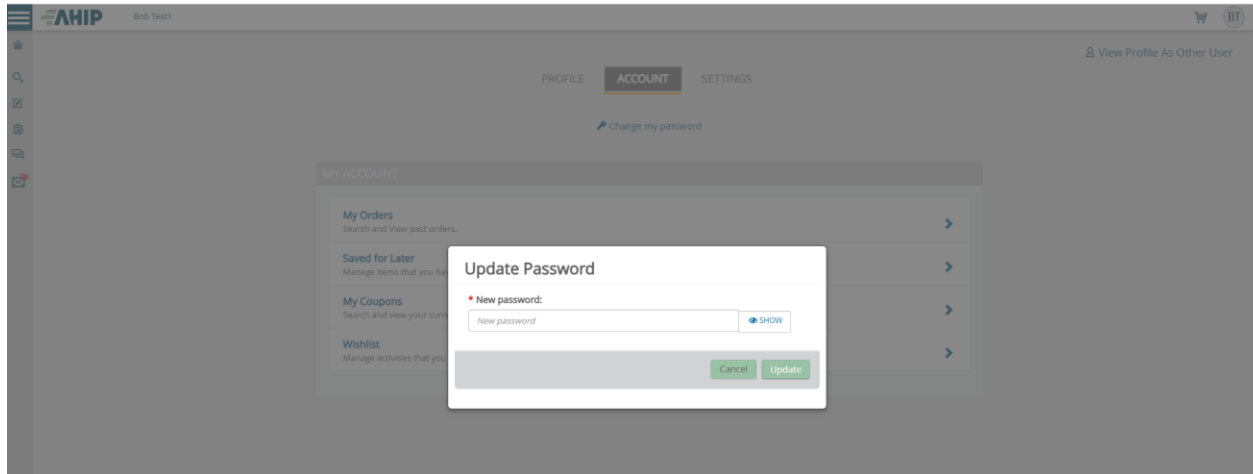
Profile Continued

To change your password, Click **Change Your Password** under **Account**.



Profile Continued

Enter your new password in the **New Password** field and Click **Update**. Your password has now been changed.



Course Enrollment

You can purchase courses from the My Dashboard screen by selecting the **ShoppingCart** icon then clicking **Continue Shopping**. For this example, we will select the Accountable Care Organizations (ACOs).

The screenshot displays the AHIP course catalog interface. At the top, the AHIP logo and user name 'Bob Test1' are visible. A search bar labeled 'Search Catalog' is present. Below the search bar, a 'Browse by' section lists categories: 'Category', 'PRODUCTS BY TOPIC', 'PRODUCTS BY TYPE', 'REQUEST FORMS', and 'SEE ALL ITEMS'. A 'Filter by' section on the left includes 'Activity Type' (Online (43), Designation (16)), 'Price Range' (Min Price: 0, Max Price: 1095), and 'Category' (SEE ALL ITEMS (44), Online Courses (34), Designations (16)). The main content area shows search results for 'Dental Benefits' courses. The first two results are 'Dental Benefits, Part B: A Closer Look at Plan Types and Management' and 'Dental Benefits, Part A: An Overview of Dental Benefits and Dental Plans', both priced at \$280.00. The third result is 'ICD-10 and 5010 Mandate - A Technology View' priced at \$265.00. Each result includes a brief description, a 'PURCHASE FOR ME' button, and a 'VIEW ALL ITEMS' button.

Search Catalog

Featured All

Your search returned 59 results

Sort by 11


Dental Benefits, Part B: A Closer Look at Plan Types and Management
[Course expires 90 days from date of enrollment.] This self-study course will expand your knowledge of various models used in the delivery of dental benefits including preferred provider organizations (PPOs) and health maintenance organizations (HMOs). You'll learn key rules in dental plan design, look at [Expand](#)
\$280.00
View prices from \$220.00 [2](#)
[PURCHASE FOR ME](#) [W](#)
[Online Courses](#) [Dental](#) [SEE ALL ITEMS](#)



Dental Benefits, Part A: An Overview of Dental Benefits and Dental Plans
[Course expires 90 days from date of enrollment.] Gain insight into why and how dental benefits and current trends evolved. This course provides you with an understanding of the types of dental plans, the similarities and differences between dental and medical insurance, as well as information on coverage inclusion. [Expand](#)
\$280.00
View prices from \$220.00 [2](#)
[PURCHASE FOR ME](#) [W](#)
[Online Courses](#) [Dental](#) [SEE ALL ITEMS](#)

ICD-10 and 5010 Mandate - A Technology View
[Online-format, course expires 90 days from date of enrollment.] Health care reform and health plan compliance, among many other issues, focus on reducing costs and eliminating complexities through the effective use of technology. By implementing the HIPAA 5010 standards and incorporating the International [Expand](#)
\$265.00
View prices from \$205.00 [2](#)
[PURCHASE FOR ME](#) [W](#)
[Online Courses](#) [SEE ALL ITEMS](#) [Information Technology](#)


Course Enrollment Continued


Notice the different options on this page. You can **Remove** items, **Save for Later** or **Secure Checkout**. All items you choose to **Save for Later** will be listed under the **My Learning** tab. For this example, we will select **Proceed to Checkout** to purchase Accountable Care Organizations (ACOs).


Bob Test1





Shopping Cart

	Title	List Price	Actions	Amount
 ONLINE	Accountable Care Organizations (ACOs)	\$160.00	REMOVE SAVE FOR LATER	\$160.00
<div> <div>SUBTOTAL:</div> <div>OVERALL TOTAL:</div> </div>				<div>\$160.00</div> <div>\$160.00</div>


[SECURE CHECKOUT](#)


YOU MAY ALSO BE INTERESTED IN THESE ITEMS



DESIGNATION

Healthcare Compliance Professional (HCP)

\$0.00

[ENROLL](#)


My Orders

Saved for Later

[Continue Shopping](#)

Confirm the billing address (the address on file with the credit card you will be using to make the purchase).

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Course Enrollment Continued

You should verify the information on the page is correct. If you have a coupon or transfer token code, you will need to type it in the **Coupon Code** field. Enter the **Payment Information**. Click **Pay**.





PAYMENT

Do you have a coupon you would like to use?

Please note only one coupon can be used per order.

Enter coupon code here

Apply



* Card Type

Visa

* Name on Card

Name on Card

* Card Number


Card Number

* Card Security Code

Card Security Code

Expiration Date

MM/YY

 PAY \$160.00 >

Course Transfer

You may transfer your course at any time during your enrollment period, as long as you have not accessed the final exam. If you have taken the exam already, you will not be eligible to transfer your course and will have to complete the exam in the enrollment period or purchase the course again for a new enrollment period.


To transfer a course, fill out a Transfer Request Form located at <https://www.ahip.org/course-transfer-instructions/>. The fee for transfers is \$25 per course and will be paid at re-registration. The transfer request must be submitted before the end of your enrollment period. Once the transfer request is processed, you will be assigned a token number via email with instructions which you will need to use to re-register for the course. The token is NOT transferable or extendable. It is only valid for the specific course and user requested and must be used by the token's expiration date.

To use the token, add the course to your shopping cart. On the items tab you will be prompted to insert your token code under the course's amount. Complete supply the billing and payment information and ClickSecure Payment.

Purchase History

You can view all your past transactions. To view a more detailed summary of your transactions, Click on the **Transaction ID** number.

My Orders



2 My Orders

Transaction ID	Account	Transaction Date/Time	Processed By	Payment Method	Payment Reference	Amount	Status
34953178		04/06/2020 08:05		None		\$ 0.00	Completed
34953157		04/06/2020 07:20		None		\$ 0.00	Completed

Purchase History Continued

Here is a detail view of the transaction summary.

Purchase Details

ORDER DETAILS

Order Number:

34953178

Status:

Completed

Method of Payment:

None

Completed Date:

04/05/2020 08:05

Billed To:

Tester Account
1234 Test Account Way,
Tester,
District of Columbia ,
11111,
United States

YOUR ITEMS

	Title	Quantity	Amount
<div><div><div><div><div></div><div></div><div></div></div><div></div></div><div>DESIGNATION</div></div></div>	<div>Health Insurance Associate</div> <div><div><div>★ ★ ★ ★ ★</div><div>Write a review</div></div></div> <div>HIA Designation Path</div>	1	\$0.00
SUBTOTAL:			\$0.00
OVERALL TOTAL:			\$0.00

Course Access

Depending on the type of course, you will see it under one of the four headings on your dashboard, **Online Courses**, **Webinars**, and **Blended Activities**. Please note that course access is restricted to the date range of the enrollment period. All final exams must be completed by 11 PM Eastern Time on the final date of the enrollment period (though they may be taken at any time during the enrollment period).

Locate the course to be taken and Click the **Launch** button to proceed.

The screenshot shows the AHIP Learning Center interface. At the top, the AHIP logo is on the left, and the user name "Bob Test1" is in the center. On the right, there are notification and user icons. Below the header, the "Learning Center" title is followed by tabs for "Current", "Completed", and "Submissions". The "Current" tab is active. A search bar labeled "Search Learning Items" is present. Below it, a list of "1 Learning Item" is shown. The item is "AHM 250-Healthcare Management, An Introduction", marked as "Not Started". It includes a "Launch" button and an "Open From 06/28/2022 until 12/25/2022" date range. To the right of the course list is a "Search Catalog" bar. Below that is a "Messages" section titled "Latest received" with three messages from "administrator@insuranceducation.org" regarding online enrollment and certification programs.

Course Access Continued

Click on **Contents** by the name of the course to launch the lesson. Go to **Contents** (highlighted in gray) and click on lesson one to proceed.

Please Note: Pop-ups must be allowed for this site as the course will open in a new window.

The screenshot shows the AHIP course interface. The top navigation bar includes the AHIP logo, the user name 'Bob Test1', and a shopping cart icon. The left sidebar contains a home icon, a search icon, and a list of icons for course management. The main content area is titled 'Course Home' and features a 'Contents' button. Below this, a breadcrumb trail reads 'Learning > AHM 250-Healthcare Management, An Introduction > Contents'. A 'Contents' section is displayed with three lessons: 'Lesson 1: The Evolution of Health Plans', 'Lesson 2: Basic Concepts of Health Insurance', and 'Lesson 3: Health Plan Benefits and Networks'. Each lesson has a 'Lesson' icon and a 'Lesson' label. At the bottom of the interface, there are 'Start' and 'Return To Learning' buttons.

Course Home

Contents

Learning > AHM 250-Healthcare Management, An Introduction > Contents

Contents

- Lesson 1: The Evolution of Health Plans
 - Lesson 1
- Lesson 2: Basic Concepts of Health Insurance
 - Lesson 2
- Lesson 3: Health Plan Benefits and Networks
 - Lesson 3

Start Return To Learning

Taking Exam

Click on **Contents** by the name of the course at the top of the page.

Progress

0%

BT

CONTENTS

INFO

Learning > AHM 250-Healthcare Management, An Introduction > Lesson 1: The Evolution of Health Plans

LESSON 1: THE EVOLUTION OF HEALTH PLANS

LESSON 2: BASIC CONCEPTS OF HEALTH INSURANCE

LESSON 3: HEALTH PLAN BENEFITS AND NETWORKS

LESSON 4: PROVIDER COMPENSATION FEE-FOR-SERVICE TO VALUE-BASED CARE

LESSON 5: THE HEALTH MAINTENANCE

Lesson 1: The Evolution of Health Plans

Description:
No description available

Exit

?

Course

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Next

Taking Exam Continued

Go to **Contents** (highlighted in Gray) and Click on **Exam**. It is the last option under **Contents**.

Progress

0%

BT

CONTENTS

INFO

Learning > AHM 250-Healthcare Management, An Introduction > Lesson 1: The Evolution of Health Plans

Lesson 1: The Evolution of Health Plans

Description:
No description available

LESSON 25:
STATE LAWS AND
REGULATION

LESSON 26:
GOVERNMENT
PROGRAMS:
MEDICARE

LESSON 27:
GOVERNMENT
PROGRAMS:
MEDICAID

LESSON 28:
ETHICS

FINAL
EXAM_AHM250_18

Exit

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Taking Exam Continued

To take the exam, Click the exam link at the bottom of the lessons, and you will see a prompt asking if you wish to start the exam. Click **Next**. If you clicked the final exam link accidentally, Click **Back**, so an attempt is not counted against you. Exams last one or two hours (number of questions will vary by course). Exams will be automatically submitted when the time limit is reached. Users have two attempts at the exam.

NOTE: If the exam is accessed, an attempt will be counted, even if the attempt is exited before submitting.

The screenshot displays the AHIP exam interface. At the top, there is a progress bar at 0% and a 'BT' button. The sidebar on the left contains a 'CONTENTS' tab and a list of lessons: 'STATE LAWS AND REGULATION', 'LESSON 26: GOVERNMENT PROGRAMS: MEDICARE', 'LESSON 27: GOVERNMENT PROGRAMS: MEDICAID', 'LESSON 28: ETHICS', and 'FINAL EXAM_AHM250_18'. The main content area shows a prompt: 'You are taking this Test' with a 'Start' button. To the right, there is a red warning: 'PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE PROCEEDING'. Below this, an 'INFORMATION' table provides details about the exam.

INFORMATION	
TEST	Final Exam_AHM250_18
TIME ALLOWED	You have 120 minutes to complete this test
TIMER WARNING	You will receive a time warning message 15 minutes before the scheduled end of the test
MAX ATTEMPTS	You are allowed 2 attempt(s)
WILL BE AUTO CORRECTED	Yes



At the bottom of the interface, there is a navigation bar with buttons: 'Exit', '?', 'Course', 'Previous', and 'Next'.

Course Completion / Designation Certificates


Once a course is complete, it will appear in the **Completed** section. The certificate will be available immediately after completion. To print a designation certificate, Click on **View Certificate** to the right of the designation for a PDF file of your designation. Please note that certificates are only available for designations earned, not for each individual course.

Learning Center

Current **Completed** Submissions

1 Learning Item



★ ★ ★ ★ ★ (0)

Health Insurance Associate

Designation

Completed on 04/06/2020 08:47

[View Certificate](#)

Requesting a Transcript

Fill out a **Transcript Request** form which can be found on the AHIP's website (www.AHIP.org/courses) under **Resources**.

Once the form has been completed, please return it back to AHIP.